

Town of Tyngsborough Job Posting

Position: Old Town Hall Backup Host

The Town of Tyngsborough is seeking applicants for the position of Old Town Hall Host. This is a non-union position working mostly evenings and weekends, for up to 19 hours per week, salary commensurate with experience. Events are sporadic, and hours are assigned on an “as needed” basis. The employee will be required to work a combination of hours during days, evening, and weekends. Work includes: Responsible for the oversight of approved events and/or viewings of the Old Town Hall (OTH) in the Town of Tyngsborough, and to communicate effectively with citizens, businesses, non-residents, Town officials/employees. Job description is available in the Selectmen’s Office at 25 Bryants Lane or online at <http://www.tyngsboroughma.gov/our-town/jobs/>. Send resume and cover letter to Assistant Town Administrator Justin Sultzbach, 25 Bryants Lane, Tyngsborough, MA 01879 or by email to JSultzbach@tyngsboroughma.gov by Friday, May 18th, 2018 at 12:30 PM. EOE.